**PASTORAL CARE**

 **POLICY**

**Policy Reviewed September 2018**

**INTRODUCTION**

Mission Statement:- At Churchtown Primary School we endeavour to create a safe, secure and welcome environment where every child achieves their full potential.

Pastoral Care in Churchtown Primary School is a priority. It is acknowledged as playing a crucial role in the development of the ethos of the school. This ethos is based on Christian values with emphasis on the intellectual, moral, emotional and spiritual development of each pupil.

The Pastoral Care policy supports the school in promoting a caring, supportive environment in which all staff and all pupils can work in an atmosphere of mutual respect.

In Churchtown Primary School we recognise that central to the success of this is the involvement of parents and other outside agencies within the community. We strive to work in partnership with them to achieve our aims.

**AIMS**

1. To ensure that each pupil feels valued, special and a unique member of our school community.
2. To instil a sense of personal worth and dignity through intellectual, moral and spiritual development.
3. To empower all pupils in building and monitoring good relationships with pupils, teachers and others.
4. To work together with parents for the mutual benefit of all.
5. To assist individuals to develop their lifestyles, appreciate life and respect others and the world in which they live.
6. To implement a Positive Behaviour Policy which creates a full sense of justice and fair play.
7. To encourage a sense of personal accountability for their own learning and actions.

**ORGANISATIONAL STRUCTURE**

To ensure a structured approach to the caring for all pupils we have developed the following structure:

Class Teacher

**⭥**

All Staff/Head of Pastoral Care/Executive Principal

Whilst the class teacher is identified as the key person in impacting on the care of all the pupils in his/her class, it is important that they work in co-operation with the Pastoral Care Co-ordinator (Mrs A Cunningham) who will provide support and leadership in the pastoral care domain.

**POLICIES AND PROCEDURES**

Whilst all policies and procedures within the school take cognisance of the pastoral care of all pupils and staff some specifically support it in very specific areas.

The following policies are included under the umbrella of this policy as we view them as essential:

Positive Behaviour Policy

Anti-Bullying Policy

Safeguarding and Child Protection Policy

Intimate Care Policy

Special Educational Needs Policy

Internet Safety Policy

Drugs/Misuse of Substances

Use of Reasonable Force

Supporting Children with Medical Needs

Admission Criteria

Code of Conduct for staff

Complaints procedure for parents

Food in school

Health and Safety

Relationships and Sexuality education

**Related pastoral roles and responsibilities (2018-19)**

|  |  |
| --- | --- |
| Name | Role/Responsible for |
| Ellen FieldsAmanda JohnstonFaith MartinAshley Cunningham | Designated Teacher for Safeguarding & Child Protection / First AiderDeputy Designated Teacher for Safeguarding & Child Protection / PDMU Curriculum leaderDeputy Designated Teacher for Safeguarding & Child ProtectionHead of Safeguarding & Child Protection / Pastoral Care coordinator / SENCO |

**INCLUSIVITY**

Churchtown Primary School supports the fundamental principle that every pupil is entitled to be educated. In ensuring this we ensure that pupils’ individual needs are identified and supported to ensure they continue to feel part of the school community.

**PARENTS**

We see ourselves as partners with parents in the education of pupils. Mutual support and co-operation is an essential element in achieving our objectives and is encouraged through on-going activities to ensure communication and parental involvement. These activities include:

* + Regular parent/teacher meetings
	+ Prospectus, News Sheets, Letters
	+ Annual Progress Reports
	+ Sports Day
	+ Fundraising activities & Parents Association
	+ School Plays & shows
	+ Parent Information: Policies distributed as required in accordance with DE guidelines and regulations
	+ Website
	+ Text message service

**STAFF DEVELOPMENT**

Pastoral care remains a permanent feature of our School Development Plan and subsequently staff development and training are considered essential to support this. Our on-going development programme helps teachers identify the attitudes, values, skills and knowledge which will enable them to carry out their pastoral roles.

On-going training in and teaching and learning methods which engage all pupils actively in their learning are carried out during staff meetings and courses.

**RESOURCING**

To ensure the implementation of the policy the Executive Principal ensures that adequate resources are made available and that time will be made available to develop the programme throughout the school.

**LIAISON WITH EXTERNAL AGENCIES**

We are committed to developing good working relationships with relevant external support agencies to enhance, protect and support individual pupils’ and teachers’ social and emotional welfare.

**TAUGHT CURRICULUM**

A taught Personal Development and Mutual Understanding Programme is delivered to all classes through N.I. curriculum subject areas. It aims to empower young people with the knowledge, values/attitudes and skills required to make good choices in their lives. Active learning strategies are employed to ensure the delivery of the programme.

**MONITORING AND EVALUATION**

This school recognizes and accepts the importance of monitoring and evaluating all aspects of Pastoral Care at every level. To this end we follow the procedures for self evaluation as outlined in the DE document ‘Together Towards Improvement’.